



SAMPLE

BLENDED Consultant Training Program **Course Scheduling Guide**

16 hrs. Online / 16 hrs. In Class

2-Day IN-CLASS DATES (Sat-Sun)	1. OFFICIAL CLASS OPENING (Sun 2 wks. prior)	2. ONLINE Self-paced WEEK 1 (Mon-Sat) 12-7 Days prior	3. Required ONLINE WORKSOHP (Sun. 8AM PT) 6th Day prior	4. ONLINE Self-paced WEEK 2 (Mon-Fri) 5-1 Days prior
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Online course work starts 2 weeks before In-Class work begins.

(See Master Schedule for specific dates)

(HIGHLY) Recommended Daily Work Schedule

1. **(Official Class Opening – 2 weeks out)** Go into the Online Academy and confirm that you can access the course functions from your device. **Best suited for desktop or large tablet devices.** If you have not already completed the activities in the Introduction section, do that at this time.

2 **(Online Self-paced Week 1)** Schedule a 2-hour block for your class activities on Monday – Thursday. Reserve Friday for review or missed work. **ALL WORK MUST BE COMPLETED BY SATURDAY.**

2hrs. Monday = Lesson #1
 2hrs. Tuesday = Lesson #2
 2hrs. Wednesday = Lesson #3
 2hrs. Thursday = Lesson #4
 1-2hrs. Friday = Make-up Day
 Saturday = OFF

3. **(Required Online Workshop)** *On the Sunday before your In-Class session you must attend a 3hr. Online Workshop* with your classmates and a Certified Sisterlocks Trainer. (8AM PT) Sample topics covered:

- Meet your classmates
- Get feedback on your online quizzes
- Get your questions answered before moving forward
- Trainer will give you feedback on your mannequin work
- Prep for the week to come

IMPORTANT REQUIREMENTS:

- Private setting with appropriate lighting required
- No conflicting activities (i.e., servicing clients, outside calls/conversations, etc.)
- Reliable ethernet connection (Wi-Fi is less reliable)
- Computer with web cam, microphone & speakers (We MUST see and hear you.)

4. **(Online Self-paced Week 2)** Schedule a 2-hour block for your class activities on Mon. – Thurs.

2hrs. Monday = Lesson #5
 2hrs. Tuesday = Lesson #6
 2hrs. Wednesday = Lesson #7
 2hrs. Thursday = Lesson #9
 Friday = OFF

SATURDAY = IN-CLASS WORK BEGINS AT TRAINING LOCATION