



BLENDING Course Scheduling Guide

16 hrs. Online / 3-hr Mid-Course Workshop / 16 hrs. In-Person

Online course work begins 3 weeks before In-Person work.

(See Master Schedule for specific dates/locations)

FOLLOW THESE STEPS:

- Go into the Online Academy and confirm that you can access the course functions from your device.
- **IMPORTANT: Always work on a desktop or large tablet if possible. We do NOT recommend phones.**
- If you have not already completed the online Welcome activities in the Introduction section, do that at this time.

Here is our (HIGHLY) Recommended Daily Work Schedule:

WEEK 1 = Online Activities

Schedule daily blocks of time for your online activities Monday – Friday.

ALL ONLINE WORK MUST BE COMPLETED BY THE MID-COURSE WORKSHOP.

1.5 hrs. Monday = Lesson #1

1.5 hrs. Tuesday = Lesson #2

2 hrs. Wednesday = Lesson #3

1.5 hrs. Thursday = Lesson #4

1.5 hrs. Friday Lesson #5

Saturday & Sunday = OFF

WEEK 2 (Day 1) = REQUIRED MID-COURSE WORKSHOP

3hrs. ZOOM Workshop - Monday in most cases - (3PM Pacific Time / 6PM Eastern Time)

Meet your classmates; Get feedback on your mannequin work and online quizzes; Get your questions answered before moving forward, and prep for the week to come.

IMPORTANT REQUIREMENTS FOR ZOOM:

- Private setting with appropriate lighting. (Front lighting, NOT back lighting.)
- No conflicting activities (i.e., servicing clients, outside calls/conversations, other work, etc.)
- Reliable internet connection (Ethernet is best. Wi-Fi is less reliable) PLEASE TEST BEFORE SESSION.
- Computer with camera, mic & speakers (We MUST see and hear you.) PLEASE TEST BEFORE SESSION

WEEK 2 (cont.) = Online Activities

2hrs. Tuesday = Lesson #6

2hrs. Wednesday = Lesson #7

2hrs. Thursday = Lesson #8

2hrs. Friday = Lesson #9

Week 3 = BREAK & Prerequisite Verification

Verify that you have cleared ALL of the following four prerequisites:

- #1. You have completed ALL online lessons.
- #2. You attended a Mid-Course Workshop.
- #3. You uploaded a complete set of pictures of your sectioned mannequin.
- #4. You received feedback from your evaluator on your sectioning.

IMPORTANT: Your enrollment in the 2-Day, In-Person session of your choice is only guaranteed if you complete your prerequisites on schedule. If your prerequisites are not cleared by the end of WEEK 2, you may be required to enroll in a different In-Person session.